

SACS Exit Report
Delivered by Dr. Elva Allie
October 12, 2000

Section 1 - Principals and Philosophy of Accreditation

No Recommendations/No Suggestions.

Section 2 - Institutional Purpose

Recommendation 1 - The Committee recommends that the college accurately site the current statement of purpose in appropriate publications.

Section 3 - Institutional Effectiveness

Recommendation 2 - The Committee recommends that the following institutions demonstrate they use results of evaluation of online courses to improve those courses and educational programs.

Brevard Community College
Central Florida Community College
Florida Community College at Jacksonville
Hillsborough Community College
Miami Dade Community College
Palm Beach Community College
Pensacola Junior College
Santa Fe Community College
Seminole Community College
South Florida Community College
Tallahassee Community College
Valencia Community College

Section 4 - Educational Programs

4.1 - General Requirements of the Educational Program

Recommendation 3 - The Committee recommends that the institutions ensure appropriate levels of student achievement and equivalent quality of programs regardless of method of instruction or location of program.

4.2.2 - Undergraduate Completion Requirements

Suggestion 1 - The Committee suggests that colleges that establish oral communication competency in an online course do so in an online course that has the measurement of oral communication skills foremost in mind.

4.2.4 - Undergraduate Instruction

Recommendation 4 - The Committee recommends that **Tallahassee Community College and Pensacola Junior College** evaluate instruction regularly and the results are used to ensure quality instruction.

Suggestion 2 - The Committee also suggests that all the institutions enhance the coordination and program results among the various departments within the institutions i.e. institutional effectiveness, distance education and academic affairs.

Suggestion 3 - The committee suggests systematic improvements in providing the students written information regarding the goals and requirements of evaluating each course and the nature of the course content. Please refer to the school site reports.

Suggestion 4 - The committee suggests that some institutions enhance their process of evaluation for ongoing changes, again, refer to the school site reports.

Section 4.2.5 - Academic Advising of Undergraduate Students

Recommendation 5 - **Pensacola Junior College** should conduct a systematic effective program of undergraduate academic advising.

Recommendation 6 - The Committee recommends that those institutions that provide an online degree develop and implement procedures to assess orientation and advisement programs available to online students.

Suggestion 5 - The committee suggests that all colleges consider alternative methods of delivering academic advising and orientation.

Section 4.4 - Publications

Suggestion 6 - The Committee suggests that all colleges prepare and publish a comprehensive guide to the programs and services available to the distance learning student and ensure that all distance learners receive this publication upon enrollment.

4.8.2.1 - Faculty Academic and Professional Preparation Associate

Recommendation 7 - The Committee recommends that all full-time and part-time faculty at

Santa Fe Community College
Pensacola Community College
Brevard Community College
Central Florida Community College
Hillsborough Community College
Palm Beach Community College
South Florida Community College

teaching in associate degree programs that articulate to baccalaureate programs have completed 18 graduate hours in the teaching discipline and hold at least a masters degree or hold the minimum of a masters degree with a major in the teaching discipline or provide adequate justification in lieu of academic preparation.

Recommendation 8 - The Committee recommends that all full-time and part-time faculty at **Tallahassee Community College** teaching courses in professional, occupational, and technical areas other than physical activities courses that are components of associate degree programs designed for college transfer must have completed at least 18 graduate semester hours in the teaching discipline and hold at least a masters degree or hold the minimum of the masters degree with a major in the teaching discipline or provide adequate justification in lieu of academic preparation.

Recommendation 9 - The committee recommends that all full-time and part-time faculty at

Hillsborough Community College
Santa Fe Community College
Tallahassee Community College

teaching courses in professional, occupational and technical areas that are components of associate degrees not designed for transfer hold a minimum of an academic degree at the level at which the faculty member is teaching or provide adequate justification in lieu of academic preparation.

Section 4.8.10 - Criteria and Procedures for Evaluation

Recommendation 10 - The committee recommends that **Florida Community College at Jacksonville** demonstrate that it conducts periodic evaluations of the performance of individual faculty members teaching distance learning courses.

Suggestion 7 - The committee suggests that colleges with low student response rates take additional steps to ensure adequate rates of the evaluations.

Suggestion 8 - The committee suggests that evaluations for the students in distance learning courses be tailored to reflect the distance learning method of delivery and the effectiveness of the faculty member in teaching via that delivery mode.

Recommendation 11 - The committee recommends that

Florida Community College at Jacksonville
Tallahassee Community College
Pensacola Junior College

demonstrate that they use the results of evaluations of faculty teaching distance learning courses for the improvement of their faculty and their educational programs.

Section 4.9 - Consortial Relationships and Contractual Agreements

Recommendation 12 - The committee recommends that **Florida Community College at Jacksonville** demonstrate that it regularly evaluates all distance education contractual agreements made for the purposes of offering credit courses or programs.

Section 5.3 - Information Technology Resources and Systems

Suggestion 9 - The committee suggests that colleges take steps to assure that remote students can assess basic competencies in the use of appropriate technology to participate in distance learning activities.

Suggestion 10 - The committee suggests that colleges share training strategies through best practices to improve techniques to support on-going faculty training statewide.

Section 5.4.1 - Scope and Accountability

Recommendation 13 - The committee recommends that student development services and programs for distance learning students be evaluated regularly and demonstrate the use of evaluation results for improvement. Included in this recommendation are the following colleges:

Tallahassee Community College
Hillsborough Community College
Florida CC at Jacksonville
Palm Beach Community College
South Florida Community College
Pensacola Junior College

Suggestion 11 - The committee suggests that colleges continue to develop and implement alternative methods of providing student development services for distance learning students.

Section 6.4.1 - Space Management

Suggestion 12 - The committee suggests that the colleges provide faculty with additional orientation, follow up training and easy to use technical directions for dealing with common problems related to the technology being used.